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SOMERCOTES PARISH COUNCIL

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Minutes of the Annual Meeting of Somercotes Parish Council held at 7pm on Friday 17th May 2019 in the Village Hall, Nottingham Road, Somercotes

Present: Cllr M Barron, Cllr J McCabe, Cllr S McCabe, Cllr Lyttle, Cllr V Bonsall, Cllr P Slater, Cllr P Curran-Bilbie, C Hedley (Clerk), J Richardson (Assistant Clerk/RFO)

1/APCM/2019: Election of Chair and Vice Chair

The Council **RESOLVED** that Cllr J McCabe be elected as Chairman and Cllr B Lyttle as Vice Chairman

2/APCM/2019: Cllrs Bonsall and Slater took their places on the Council for the rest of the meeting.

3/APCM/2019: Apologies for absence: Cllr P Smith, Cllr S Walker

4/APCM/2019: Variation of Order of Business. None received

5/APCM/2019: (a) Declaration of members interests

Cllr Lyttle – Item **17/APCM/2019** (Planning) (Personal)

(b) **Register of Members Interest** – The Clerk circulated new Register of Members Interest Forms for members' completion.

6/APCM/2019: To consider any Councillors' Request for dispensation – None received

7/APCM/2019: Public Speaking

(a) None received from Members of the Public or the Police Liaison Officer.

(b) Cllr McCabe reported that he had received the portfolio for the Environment following the results of the recent district elections. He would be pursuing Air Quality checks for the area and addressing the issues of dog fouling in the parish.

(c) Cllr Lyttle reported that he would report back following a Planning meeting which was to be held shortly.

8/APCM//2019: The Minutes of the Meeting held on 15th March 2019 were approved.

9/APCM/2019: Review of Council Regulations, Policies and Procedures:

The Council **RESOLVED** that the following policies be reviewed at the July 2019 meeting:

Equal Opportunities Policy
Data Protection Policy
Reserves Policy
Asset Register
Members Code of Conduct

10/APCM/2019: Street Lights

The Council **RESOLVED** that the Clerk write to AVBC suggesting a joint maintenance arrangement between the Parish and Borough Council on the disputed street lights.

11/APCM/2019: Christmas Lights Contract

The Council **RESOLVED** to agree the specification for the Christmas Tree Lights contract and that full Council will consider applications and award the contract.

12/APCM/2019: Sleetmoor Allotment Society

The Council **APPROVED** a request for funding of £585 received from Sleetmoor Allotment Society.

13/APCM/2019: Letter from resident regarding recreation ground in Somercotes.

The Council **RESOLVED** that the Clerk:

- (a) Place an article in the next Parish newsletter urging residents to report incidents to the correct authorities.
- (b) Write to the police requesting action.

14/APCM/2019: Arrangements for Councillor Co-option

The Council **RESOLVED** that the arrangements for Councillor Co-option be delegated to a sub-committee comprising of the Chair, Vice Chair and one other Councillor. The sub-committee will conduct interviews and bring recommendations to the next Council meeting.

15/APCM/2019: Verbal Report of the Clerk:

- (a) **Baby changing facilities – Village Hall**
- (b) **Defibrillator Training Dates**
- (c) **Hanging basket contract**
- (d) **Footpaths Update**

The Council **NOTED** the report and **RESOLVED** that the Clerk contact McDonalds for assistance with litter picking activities

16/APCM/2019: Finance: The Council **RESOLVED** to **APPROVE** the following payments:

(a) Accounts

(i) Accounts for Payment between 1.2.19 to 28.3.19	£ 33,556.35
Income 1.2.19 to 28.3.19	£ 2,808.31
Interest	£ 1.96
(ii) Petty Cash Payments 01.2.19 to 28.3.19	£ 64.44
(iii) Bank Reconciliations for February 19 (£101,100.78) and March 19 (£94,527.55), Year End for Approval	

(b) Annual Return

The Council **APPROVED** the following:

- (i) S1 Annual Governance Statement
- (ii) S2 Accounting Statements

(c) Report of the Internal Auditor

The Council **NOTED** the report and **RESOLVED** that Risk Assessments be presented at the next meeting for approval.

(d) The Council **APPROVED** the Notice of Period for the exercise of Public Rights as 17 June 2019 to 26 July 2019

17/APCM/2019: Planning Applications: 7/3/19 to 8/5/19

The Council **NOTED** the above.

18/APCM/2019: Correspondence –

a. DALC CIRCULAR - 03/19, 04/19, 05/19, 06/19

(b) Response from AVBC re Planning Issues – Copies of the document were distributed to all Councillors.

(c) Response from Diocese re land off Stanley Street, Somercotes

The Council **NOTED** **(a) & (c)** the above.

19/APCM/2019: CONFIDENTIAL INFORMATION

20/APCM/2019: Staffing Matters

The Council **APPROVED:**

(a) The reduction in working hours as requested.

(b) A working pattern of 8am – 4pm

21/APCM/2019: Date of Next Meeting: Friday 19th July 2019 beginning at 6.30pm

Meeting ended at 7.40pm

